

CITY OF BUSHNELL EMPLOYMENT

**Purchasing/Compliance Coordinator  
Utilities Department**

The City of Bushnell Utilities Department is currently accepting resumes for a Purchasing/Compliance Coordinator. Candidate must have knowledge of general purchasing procedures, ability to prepare bid packets, track and control inventory, communicate and maintain positive vendor relations and prepare and submit compliance reports on behalf of electric, water and wastewater. Starting salary of \$15.50 to \$17.00 per hour, based upon experience. An Associate's degree in Business Administration and three years of purchasing experience is preferred.

Applications are available at Bushnell City Hall located at 117 E Joe P Strickland, JR Ave., Bushnell, Florida or online at [www.cityofbushnellfl.com](http://www.cityofbushnellfl.com). Questions concerning this position may be directed to Kelly Marcoux, 352-793-2591 x 1114 or via email at [kmarcoux@cityofbushnellfl.com](mailto:kmarcoux@cityofbushnellfl.com).

The City of Bushnell is a Drug Free Workplace and an Equal Employment Opportunity Employer.