

**CITY OF BUSHNELL**

*Job Description # 16*

**ELECTRIC LINE FORMAN**

**PAY GRADE 15**

**Minimum Midpoint Maximum**

\$52626.91 - \$69234.60- \$85842.28

Non-exempt

**DEPARTMENT:** Utilities

**GENERAL DESCRIPTION:**

Supervises and directs the line crew on the proper use of equipment related to underground and overhead electric line construction work. Ensures safe work practices, responsible for operation, maintenance, and repair of all city distribution lines.

**ESSENTIAL JOB FUNCTIONS:**

1. Schedules daily work in construction and maintenance.
2. Makes sure that tree-trimming functions are being done to minimize power outages.
3. Must be available for call-out on trouble calls.
4. Familiarity with the operation and maintenance of Duke Power Company sub-station.
5. Makes calculations and changes conductor size to meet electric capacity.
6. Coordinates with the telephone company and television cable company any changes and modifications on the electric system that would affect their services.
7. Reviews inventory needs to make sure that there are adequate poles, transformers, and other material readily available.
8. May read meters and perform various types of customer service.
9. Troubleshoots electric distribution lines.
10. Trains all subordinates on the City's safety manual and industry standard safety practices.
11. Investigates all accidents and injuries within the department and reports findings to the department head.
12. Participates in the meetings of the City's safety committee.
13. Performs line maintenance and construction as team leader.
14. Shall perform other such duties as may be delegated from time to time.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

**MINIMUM QUALIFICATIONS:**

**KNOWLEDGE, ABILITIES AND SKILLS:**

Knowledge of city overhead and underground electric construction standards.  
Knowledge of electric feeders and system maps, system parameters, electric material and equipment.  
Knowledge of the work order system.  
Knowledge of the Public Service Commission Bureau of Electric Safety Rules and Regulations. Knowledgeable of the National Electrical Safety Code and the National Electric Code.

**EDUCATION AND EXPERIENCE:**

High School graduate or possession of an acceptable equivalency diploma. Ten (10) years line experience and five- (5) years experience in electric operation and maintenance.

(A comparable amount of training, education or experience can be substituted for the minimum qualifications.)

**LICENSES, CERTIFICATES OR REGISTRATIONS:**

Valid Florida Drivers License required and a Commercial Driver's License.  
Qualifies as a Journeyman Lineworker.

**ESSENTIAL PHYSICAL SKILLS:**

Acceptable eyesight (with or without correction).  
Acceptable hearing (with or without correction).  
Ability to communicate both orally and in writing.  
Heavy (45 pounds and over) lifting and carrying.  
Climbing, walking, standing, crawling, kneeling, bending, balancing, stooping.  
Reaching, pulling, pushing.  
Distinguish colors.  
Smelling.  
Equipment Operation.

**ENVIRONMENTAL CONDITIONS:**

Work inside. Works outside in various weather conditions with: noise, dust, fumes, grease or oils, electrical energy. Slippery surfaces.  
Works with moving objects or vehicles.

(Reasonable accommodations will be made in accordance with existing ADA requirements for otherwise qualified individuals with a disability.)